

Guidelines

Step 1 Sign in through the Online Application Portal for Bilateral Programs & Virtual Networked Centers. (<https://ws.iusstf.org/>)

Step 2 Verify your account using the link sent to your registered email id. Please check your spam/junk folders in case the mails are not received in your inbox from:

- program@indousstf.org for Bilateral workshops/Conferences/ Symposia and Training Programs
- virtual.center@indousstf.org for Virtual Networked Centers

Step 3 Login to the Online Portal with the registered Email Id. Please remember your user id and password for future references.

Step 4 Fill in the required details in the application format. Fields marked with an * are mandatory.

Step 6 You may preserve the entered information using the **Save** button given at the bottom of the form.

Step 7 At any given time, you may retrieve the saved information using your login credentials and **submit** the form upon completion.

Step 8 You may download the PDF copy of your completed application after submission. All online applications will receive an automatic email acknowledgement towards receipt of your application. The PDF format of the application can also be downloaded using the link sent to your registered email id after submission. Please note your Application ID for future references.

Forgot Password: In case you forget your account password, please click on 'Forgot Password' option on the login page. An email with the link to reset your password will be sent to your registered email ID. Please reset your password and login to your account.

Filling your application

1. Please ensure that your respective form is complete and filled to the best of your knowledge before clicking 'Submit'. Applicants **would not be able to change or edit** their forms after submission.
2. A separate application form must be completed for each program for which you apply.
3. Please note that fields marked with* are mandatory.
4. Please enter your personal details correctly which will be used for all documentation purposes under the respective program.
5. The address that you provide will be used for all correspondence. Any change of address after submission of the application needs to be communicated to the respective program officer without fail.
6. CVs of Principal Investigators and Co-Investigators should be restricted to **two pages each**.
7. All documents should be scanned and uploaded in **PDF format only**.
8. Supporting documents should be provided strictly according to the check - list mentioned in the application form.

IUSSTF reserves the right to change/modify the Application format/guidelines/FAQs at any time.