

# Indo-U.S. Genome Engineering/Editing Technology Initiative (GETin) Overseas Fellowship Program

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## Terms and Conditions/ Administrative Guidelines for Student Internship Program

1. The individual availing this internship would be called as “**Indo-U.S. Genome Engineering/Editing Technology Initiative (GETin) Intern**” or “**Indo-U.S. GETin Intern**”.
2. The Indo-U.S. GETin Intern will be entitled to a stipend of US\$ 2,500/- per month.
3. The Indo-U.S. GETin Intern will be entitled to Contingency/ Preparatory Allowances of US \$1,000 to cover expenses for obtaining U.S. Visa, airport transfers in India and U.S.A. and an appropriate comprehensive health insurance cover up to US \$500 for duration of the internship.
4. Air-tickets for all the selected Indo-U.S. GETin Intern would be provided directly by the IUSSTF Travel Desk ([traveldes@indousstf.org](mailto:traveldes@indousstf.org)) by economy class and shortest route from their place of work in India to the U.S. host institute and back.

Normally, as per IUSSTF rules, reimbursements will not be provided for air-tickets purchased directly but, under some exceptional circumstances IUSSTF may consider reimbursements as per the approved budget or actuals, whichever is less. IUSSTF should be informed for ticketing at least 6 weeks before the date of travel.

5. At the time of disbursement of the grants to the parent institution, 90% of the total stipend amount due would be directly disbursed and the balance 10% of the stipend amount would be settled at the time of UC/SE settlement. The grants as per the Award letter will be released based on the prevailing foreign exchange rate. Any difference in exchange rate will only be reimbursed by IUSSTF after completion of the Internship visit and on submission of UC/SE supported by foreign exchange conversion receipts. There will be a maximum restriction on the maximum number of Foreign Exchange during the entire duration of the internship detailed as follows:
  - For an internship duration up to 1-3 months - one conversion;
  - For an internship duration up to 4-6 months - two conversions.

Any additional conversions have to be borne by the Intern. Accordingly, the concerned financial authority at the Parent Institution should confirm to the above.

6. The applicant's parent institute has to protect the interests of the applicant selected for Internship w.r.t. his/her service, if any, and IUSSTF will not bear any expenses towards

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leave salary, benefits, etc., for the period of stay in the United States. IUSSTF will have no liability towards these.

7. The parent institution would be responsible for necessary foreign exchange disbursements against the grants provided by IUSSTF.
8. Visa arrangements are to be made by the intern directly. The Indo-U.S. GETin Intern has to apply for the J-1 visa. The IUSSTF internship award letter can be used as a supporting document for the J-1 visa along with necessary document from host institution i.e. DS- 2019 form.
9. After the award, the Indo-U.S. GETin Intern should not deviate from:
  - Approved area of the research, Proposal title of the research
  - Identified host and host institute
10. The Indo-U.S. GETin Intern will abide by the conduct, rules & regulations of the U.S. Host Institution and country. IUSSTF will not be responsible for any contravention.
11. Within 8 weeks of completion of the internship, the Indo-U.S. GETin Intern must submit a detailed report to IUSSTF along with the necessary documents (Utilization Certificate/ Statement of Expenditure) etc. towards the settlement of award grant in the prescribed formats.
12. Ordinarily, the Indo-U.S. GETin Intern is bound to utilize the complete duration of the approved internship. No deviations would be permissible. In case the intern stays beyond the approved internship period, there will be no financial commitments/liabilities of IUSSTF.  
In case of any emergency, IUSSTF may consider the request of the intern to shorten the duration of the internship. If the Indo-U.S. GETin Intern is cutting-short his/her approved internship duration; the stipend amount will be settled only for the actual duration of stay in the United States on a pro-rata basis.
13. All grant-in-aid Awards are subject to availability of funding, either from internal resources or external agencies, as the case may be.
14. IUSSTF is not responsible if the Funding Agency, at any given point of time, withdraws the funding support to the program due to unforeseen exigencies; or for any delays in fund release arising due to delayed receipt of funds from the Funding Agency.
15. No damages, direct or indirect, caused due to any eventualities during work, stay and travel, such as an accident, injury or illness shall be attributed to IUSSTF during the course of implementation of the award or any period preceding/ succeeding the Award.
16. IUSSTF reserves the right to amend its policies and priorities anytime, depending on circumstances and such decisions shall be binding for all the awards.

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